

Tuition Reimbursement

For training toward a degree from an accredited college or university, for skills that will benefit the city in an existing or planned position, the city will reimburse an employee's tuition, fees, and book costs. The amount of this reimbursement is limited to \$2,500.00 per semester and will be based on the net cost to the employee (i.e., less any scholarships and other reimbursements) during each individual school year and calculated on a semester basis. The school year will begin with the fall semester and end with the last summer session.

The employee must agree through written contract, to be finalized between July-March, to continue working for the city at the end of the employee's completion of the degree/program one full year for each school year or portion of a school year; however, should the employee leave the city before fulfilling the obligation to the city, the employee will be required to repay the city a pro-rated share of funds based upon the months remaining to fulfill the agreement.

In the event the employee is discharged, repayment still applies.

The employee will be reimbursed for the expenses as stated above upon review of the transcript. The employee shall be required to complete all classes with a minimum grade point average each semester of 2.5 or higher for non-graduate level courses and 3.0 or higher for graduate level courses. The employee shall provide the City of Asheboro with a copy of the official transcript issued by the college or university. In the event the employee does not attain a permissible grade point average (as referenced above) in a semester, withdraws from the class, or does not successfully complete a class, then future reimbursement will potentially be granted upon receipt of a transcript indicating those classes were successfully completed.